**Minutes**

**Tuesday, March 9, 2021**

**3:00 pm – 4:30 pm**

**Location:** [**https://astatecall.zoom.us/j/219367161**](https://astatecall.zoom.us/j/219367161)

Meeting ID: 219 367 161

Members present: Kimberley Davis, Sarah Labovitz, Nicole Covey, Susan Whiteland, Dixie Keyes, Prathima Pattada, Jacques Singleton, Blair Dean quorum met.

1. Approval of previous meeting minutes
   1. Minutes were approved by Sarah Labovitz and seconded by Jacques Singleton
2. Old Business
   1. IPAC Annual Report—Dr. Kimberley Davis is currently working on this with the assistance of Prathima Pattada, and Dr. Audrey Bowser. Plans are to include Dr. Nicole Covey and write the report focused on CAEP language. The report will be reviewed on April 13th by IPAC. The final report will be submitted to Dr. Bradley no later than May 15th.
   2. Motion to submit according to this timeline made by Dr. Susan Whiteland and seconded by Dr. Sarah Labovitz. Motion carried.
3. New Business
   1. Standard 4—Impact on Student Learning

Dr. Kimberley Davis stated that assistance was needed from our Crowley’s Ridge County Co-op to obtain data related to student impact for EPP completers. She compared the gathering of data to that done by UCA. Dawn Bessee, Director of Crowley Ridge Coop, Darrell Blackston from NEA Educational Cooperative, Angela Carlton, Teacher Center Coordinator and the Dean’s Council were noted as individuals who may be instrumental in securing the assistance.

* 1. EPAC Meeting

Dr. Kimberley Davis asked for volunteers who wished to be involved in the planning committee for the EPAC meeting scheduled to take place in June. Dr. Dixie Keyes agreed to help. The meeting will address items such as classroom management, instruction, recruitment and technology.

1. Announcements

Dr. Sarah Labovitz announced approval for a new hire and upcoming search in the music department for a faculty member that will be responsible for vocal music instruction.

1. Important Dates
   1. IPAC Meetings Spring 2021
      1. April 13, 3:00-4:30 pm
2. Adjourn

Meeting adjourned at 3:35

Minutes submitted by Susan Whiteland